

CLIENT PREPARATION WORKSHEET

Please review and fill out before meeting with a showroom coordinator

List the people you are working with on the project, including the builder, plumber, contractor, etc.

Name	Title	Company Name	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Who will be purchasing the material? _____

Referred by _____

To Do Checklist:

- Budget** - Prepare a budget for the project. If necessary, contact your builder/plumber for assistance. .
- Plans** - If available, bring plans or blueprints to the meeting.
- Samples** - Bring samples of colors, wall papers, tile/stone, countertop materials, paint chips and any other items you would like to match
- Ideas** - Look at plumbing manufacturer websites to get a sense of current styles and narrow down your style preferences. It is also suggested that you review design magazines to clip pictures of styles and fixtures that appeal to you.

Create a list of your “must haves” and “nice to haves”

Must Haves	Nice to Haves
_____	_____
_____	_____
_____	_____

Note any special requirements you may have. Example: You may have someone very tall in your household and require a large bathtub.

Products to keep in mind:

- | | | |
|---------------|---------------|----------------------|
| *Accessories | *Potfiller | *Medicine Cabinet |
| *Steam Shower | *Towel Warmer | *Hot Water Dispenser |